

NORTH VANCOUVER EVENT APPLICATION FORM
For COMMUNITY EVENTS IN PARKS & PUBLIC OPEN SPACES

Today's Date: _____

APPLICANT INFORMATION

Name of Applicant Group: _____

Type of Group (Please tick one):

Community Group

Individual

Commercial

Public Agency

Non-Profit

Reg. Society No. _____

Event Manager: _____

Address: _____ Postal Code: _____

Telephone: (Home) _____ (Business) _____ (Fax) _____

(Cell/Pager) _____ (Email) _____

(Webpage) _____

Event Name: _____ Expected Size of Audience: _____

Event Date: _____ Park Reservation Time: _____ Event Time: _____

Location Requested: _____

Proposed Parade routes or road closures: _____

Event Purpose & Description: _____

History of Event (Please list dates/locations of any previous events outside of North Vancouver): _____

Proposed Use of Proceeds from Event (liquor, craft sales, concession, etc.): _____

Proposed Entertainment, activities, food & beverage service, etc.

Any additional comments:

Please return this application to the Park Events Office (c/o Karen Magnussen RecCentre):

2300 Kirkstone Rd., North Vancouver, V7J 1Z6

Phone: (604) 983-6575 Fax: (604) 983-6574

Email: parkevents@northvanrec.com

NOTE: Please attach any other available, relevant information regarding your event, including proposed route maps for races/parades, etc.

If you are serving food at this event, and it involves the services of a caterer or the preparation & service of food to members of the public, please contact the North Shore Public Health Inspector at 983-6700 to obtain approval.

All bookings require a minimum of \$5million liability insurance coverage (more coverage may be required depending on the size and nature of the event).