

SPORT AND RECREATION TRAVEL GRANT

GUIDELINES

These guidelines contain important information concerning the Sport and Recreation Travel Grant Application process. Please read them before completing the form.

1. Purpose of Sport and Recreation Grants

As a token of recognition for dedication and effort put forth in the pursuit of excellence, the City of North Vancouver and the District of North Vancouver provide funding on an annual basis in order to assist deserving groups and individuals to participate and compete in significant out-of-province championship events.

2. Eligibility

The organization or individual applying for a grant must meet the following criteria:

- The team or individual must have achieved regional or higher championship status recognized by an authorized sport or recreation organization (eg. Sport B.C.), and be advancing to finals competition at a western Canada, national or international championship.
- North Vancouver residency. Of a team with non-North Vancouver residents, only those who reside in the City or District will be eligible for a grant.
- The organization must be not for profit.
- The organization or individual must demonstrate an attempt to seek alternate funding sources, (including self-financing).

3. Grant Application Process

- Application for a travel grant must be made by the organization through which the team or individual competes.
- Application forms will be available through the Recreation Commission.
- Membership and budget information from the previous season or year must accompany the application.
- Applications may be received at any time. There is no deadline for submissions. A Sport Grant Sub-Committee meets as applications are received. Recommendations from the sub-committee are forwarded to the next Recreation Commission meeting. The Recreation Commission meets monthly, except in August and December.
- The Recreation Commission then immediately forwards its recommendation to the appropriate Council(s).
- The Recreation Commission will hear appeals from rejected applications, as necessary.

4. Funding Limits

- In making allocation recommendations, the level of funding available to each eligible **City of North Vancouver** resident will be **up to** \$100 per team player or individual to a maximum of \$500 per team each year. The funding available to each **eligible District of North Vancouver** resident will be **up to** \$200 per team player or individual to a maximum of \$1,000 per team each year.

PLEASE NOTE:

The budget for this grant program is fixed annually as part of an overall municipal budgeting process. The travel grant program is becoming increasingly well known. The Travel Grant Sub-Committee may recommend less than maximum grants in order to better ensure that funds are available for the whole year.

4. General Considerations

- Awards for teams with players from both the City and the District will be pro-rated depending on the percentage distribution.
- Grants are available for out-of-province travel only.
- Applications *must* be received prior to the championship event taking place. Only in circumstances where the time between qualification and the competition is very short will applications be received after the event has taken place.
- The Recreation Commission can provide information regarding other funding sources, including service clubs, corporations and government. Call 604-983-6485 for more information.
- All recipients of municipal grants are required to publicly acknowledge such contributions.