

# SPORT & OUTDOOR RECREATION CAPITAL PROJECT PROPOSAL FORM

Any project that enhances the value of a facility is considered a capital project. Please complete the following information, use additional pages if required, and attach any diagram(s) that may assist with the description. For more information, call 604-983-6317.

**Please submit this form to:**

Coordinator of Community Sport  
North Vancouver Recreation  
Commission  
600 West Queens Road  
North Vancouver, BC  
V7N 2L3  
Fax: 604-984-4294

**Please print clearly.**

\* Required information

Capital Project Proposal Form			
Contact Information			
<b>Name of Proponent Organization*</b>			
<b>Contact Name*</b>			
<b>Home Phone*</b>		<b>Work Phone</b>	
<b>Cell</b>		<b>Fax</b>	
<b>Email</b>			
Project Information			
<b>Title*</b>			
<b>Location*</b>			
<b>Description*</b>			
<b>Project Justification*</b>			
<b>Approximate Costs</b>	<i>(Estimate if known)</i>		
<b>Potential Suppliers</b>	<i>(List if known)</i>		
<b>Potential Funding Sources</b> (other than municipal)	<i>Please include fundraising, in-kind donations or grant applications that the organization may be willing to undertake.</i>		

**FOR OFFICE USE ONLY:**

<b>Date Received</b>		<b>By</b>	
<b>Date Forwarded</b>		<b>To</b>	
<b>Date(s) of Follow-Up</b>		<b>Actions</b>	
<b>Decision</b>	Implement	Defer	Cancel